GLOUCESTER CONTRIBUTORY RETIREMENT SYSTEM BOARD

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**INTRODUCTION OF THE NEW WEB ACCESS TO RETIREMENT**

Pension Technology Group is a public employee pension software company which provides a total pension administration solution to public employee retirement systems. Its underlying technology has been designed for Internet deployment, with all the requisite security infrastructure built into the product at the deepest levels.

The Gloucester Retirement Office offers retired members of the Gloucester Retirement the option to view their Retirement Information **on-line** through the **Web-portal**, Pension Technology Group’s on-line read only database.

Below are the instructions and some points of clarification:

* In the search bar of your internet browser, enter the following URL information: [www.gcrsys.com](http://www.gcrsys.com), then click the “**Employee/Retiree Web Portal**” heading (top right tab)
* To access your information, you will need to create a log-in by clicking the **Self-Registration** button on the next screen. The Retirement Office will not have access to your password, so please keep your password in a secure place. You will only need to register once. Password can be re-set in the Web-portal.
* You are able to view your retirement payment and corresponding deductions for only the last 12 months.
* Changes for medical, dental, and/or life insurance deductions will usually have to originate from the department taking the deduction. For instance, if you retired from the City, you will need to contact City Personnel Department for changes to medical, dental, or life insurance. If you retired from the Schools you will need to contact School Personnel Department. If you retired from Gloucester Housing Authority you will need to contact Group Insurance Commission (GIC) at (617 727-2310.
* Changes to the Gloucester Credit Union have to originate from the METRO Credit Union. Therefore, if you wish to change the amount that is being deposited to the Gloucester (METRO) Credit Union you must contact them directly.
* If any information is incorrect or incomplete, please send your inquiry through the Message Tab of the Web-Portal.

Gloucester Retirement hopes this communication will help you as you navigate through Webportal. If you have any questions, please contact the Gloucester Retirement System at (978) 281-9744.